



Mull and Iona Community Trust
Board Member Recruitment Pack

Introduction.

Thank you for your interest in becoming a board member of Mull and Iona Community Trust, (MICT).

MICT has vacancies on its Board of Directors and is seeking to appoint a suitable people with the necessary experience, qualifications and aptitude who can make a contribution to the charitable work of the Community Trust.

This document gives an overview of Mull and Iona Community Trust and what would be involved in the role of Director.

If you require any further information about the Community Trust or becoming a board member, please do not hesitate to contact me on 01680 812910 or by email: mgreig@mict.co.uk

Thank you.

Mairi Greig
Acting General Manager



Mull and Iona Community Trust

Volunteer Director/Trustee

Mull and Iona Community Trust was established in 1997 and is one of the best known development trusts in Scotland.

The Community Trust is a Scottish Charity and a Company Limited by Guarantee.

Currently employing over 20 staff, with 150 active volunteers, the Community Trust operations include three charity shops, a Community Enterprise Centre, 8 houses for affordable rent, community transport, community pontoon and shore facilities, a business park and a self-storage facility, a community forest and bio diversity project, and a countryside ranger service. The Trust has an annual turnover of around £900k but this varies significantly if there are any capital projects.

The Community Trust acts as an anchor organisation for other smaller community groups and projects around the island and provides constitutional and fund raising advice to individuals and groups. This helps make the most of the local knowledge and experience gained since we started back in 1997.

The Community Trust operates from offices within An Roth Community Enterprise Centre in Craignure and a number of staff also work remotely.

The stated mission of Mull and Iona Community Trust is “*to protect, support and strengthen the community, economy and environment of Mull & Iona*” and this is integral with all the projects which the Community Trust is involved with.

This gives a very wide ranging remit and means that the projects we are running aim to address such issues as economic development, housing, community transport, community development planning, energy conservation and renewable energy generation, recycling and the countryside ranger service.

Interested candidates are invited to apply by sending a C.V. to:

mgreig@mict.co.uk

Mull and Iona Community Trust

How we started.

Mull and Iona Community Trust (MICT), is an independent, membership based, community charity, set up, as a social enterprise by local residents in 1997 to combat rural disadvantage by supporting community initiatives and promoting sustainable development across 310 square miles of remote Inner Hebridean Island

What we do

In addition to managing a number of its own projects, the staff of the Community Trust provides services to the 2,900 inhabitants of the islands including:

- fundraising support
- preparation of constitutions
- project advice to voluntary groups;
- working in partnership with the community and statutory agencies to deliver improvements to services and community facilities;
- supporting the local delivery of training and continuing education,
- management and administrative services to community groups and,
- representing the needs of the communities it serves at local (e.g. Community Planning Partnership) and national level (Scottish Government consultations).

Our Assets

The Board of the Community Trust have recognised the need for physical assets which can help to generate income and also be used as security for leveraging loan finance for new projects.

With this in mind, the Board authorised a number of projects to expand on the social enterprise activities. These include:

1. A Community Enterprise Building to offer office accommodation for new or expanding businesses, plus facilities for training courses & seminars and Treatment rooms.
2. Self-storage facility
3. Nonhebel Park, a light industrial park just outside Tobermory
4. Ardura Community Forest

The Community Trust is very proud that An Roth Community Enterprise Centre provides a state of the art base for its operations and providing a valuable resource for individuals, groups and businesses on the island.

The self-storage facility at Nonhebel Park are operating successfully and have been expanded which in turn generates an income for the Community Trust as well as providing much needed facilities for residents and local businesses.

Governance/Legal Status

- A Company Limited by Guarantee without share capital registered in Scotland Reg No. SC172897
- A charity registered in Scotland, Charity Number SC025995
- A Board of up to 19 Directors, 14 appointed from the membership and 5 co-opted/non-members. This includes 2 representatives from the community councils of Mull and Iona

Role and Remit of the Board

The Board is MICT's governing body, responsible for the direction and control of the Trust.

The Board must ensure that the Community Trust acts in accordance with its Articles of Association, Charity Law (Charities and Trustee Investment (Scotland) Act 2005) and the Companies Act 2006.

Within this context, the Board has full responsibility for overseeing the Trust's work. Its specific responsibilities will include:

- Strategic direction and supervision of the management of the Community Trust,
- Development and implementation of annual Business Plans and annual budgets
- Approval of operational policies relating to the business of the Trust
- Monitoring of performance
- Approval of the Community Trust's annual accounts
- Consideration of action in response to auditors or regulatory reports
- Participation in sub-groups for projects as required
- Responding to email correspondence, telephone calls from staff as required
- Participation in meetings, telephone conferences and other events as required

Typically, being a board member involves a time commitment of around 16 hours per month. In some cases, Directors have more time to give but 16 hours should be considered as a good indication on which to base a decision to join the Board.

Meetings of the Board

Meetings are held bi-monthly, normally on the second Monday of the month, in the Alice Lambert Suite of An Roth Community Enterprise Centre, with video link options available. The meetings start at 10am running through to 3pm, with lunch provided and staff invited to join for lunch and the project updates section of the agenda after lunch.

Appointment of Directors to the Board

In line with the Articles of Association, Directors are appointed to the Board at the Annual General Meeting (AGM) which is normally held in November each year. Directors can be co-opted to the Board prior to the AGM but must then be appointed at the AGM.

Code of Conduct

The Mull and Iona Community Trust's Code of Conduct is required to be signed by all Directors.

Register of Declarations of Interests and Related Parties

Directors of Mull and Iona Community Trust will be required to declare all relevant interests and related parties in order that any conflicts of interest are managed in an open, transparent and accountable manner.

Remuneration

Directors of Mull and Iona Community Trust do not receive any remuneration other than reasonable out of pocket expenses.