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**Minutes of the 26th Annual General Meeting
On Monday 20th November 2023 In Person and via Teams**

Attendees Ordinary Members (T denotes by Teams)

Jo Austin	John Austin	Terry Hegarty	Barry Whenman
Sandy Brunton	Carolyn Charrington	Derek Crook	David Currie
Jane Griffiths	Annie Hickson	Nina Pope	Alice Stillman
Rob MacManaway	Donella Fernyhough	Leen Skinner	Nancy Somerville
Anne Evans	Sue Hawkes (T)	John Maughan (T)	Mark Aston (T)
John Innes (T)			

Attendees Associate Members (T denotes by Teams)

Hugh Andrew	Robbie Cameron(T)	James McKay (T)
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Attendees Non-members (T denotes by Teams)

Moray Finch	Mairi Greig	Hazel Cowe	Sian Scott
Phil Rodgers	Jan Dunlop	Helen MacDonald	Cally Fleming
Kate Payton			

Prior to the official start of the AGM, Moray Finch and Mairi Greig covered MICT's highlights during 2022-23. Project staff

1. Welcome and Apologies & AOB

Convenor Sandy Brunton welcomed all present, thanked everyone for coming, apologies noted:

Apologies

Heather Waller	Mark Strevens	Ian Jones	Jane Brunton
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Instruments of Proxy received

Margaret Black	Martin Putsey	Ian Jones	Christine Leach
Neil Hutton	Pam Wisher	Francis Hawkings	Norma MacInnes
Cath Mayo	Jane Brunton	Lynne Addy	Carol Finch
George Burns	Anne Burns	Mark Strevens	Jean Roth
Alexa Kershaw	Maureen Bayly	Richard Hawkes	Carolyn Whenman
Norman Hickson			

Any other business

Terry Hegarty – MICT representative on Scottish Islands Federation board.

2. Previous Minutes of AGM 14th November 2022

- No corrections to previous minutes.
- The previous minutes were proposed by Rob MacManaway and seconded by Carlyne Charrington.
- No matters arising from previous minutes.

3. Report from General Manager

- Moray Finch (General Manager) thanked everyone involved in MICT: Funders, Directors, Volunteers, Tenants, MESS Shoppers, and Staff for their loyalty and hard work. MICT is growing, and improvements have been made by MG and PR in the finance reporting system. We remain in a financially sound position with six months' reserve. Frustrations include long-term problems that the community face such as childcare, nursing and social care, and more housing.
- Mairi Greig (Deputy Manager) covered HR points: 26 staff with 5 full-time, 16 part-time, and 5 zero-hours contracts. Annual wage bill is roughly £379,000. Staff have regular meetings with check-in on Teams as well as in-person meetings. Several policies have been updated, including Working from Home, Sickness and Absence, Equality and Diversity, Code of Practice for Directors/Trustees, Staff, and Volunteers. MICT remains a Living Wage Employer.

4. Report from the Convenor

- Sandy Brunton has been Convenor for ten years, and has seen this organisation blossom. Confidence in skills of staff and volunteers, and the persistence and commitment from all of the Directors has meant that we continue to be able to respond to the needs of our members and the community by providing a complex range of services and projects. MICT has had a huge impact on these islands, and points to how fortunate we are, as this doesn't happen in every community. Conflict and discord arise from crises and opportunities as both feed change, and Sandy notes that MICT tries to deliver the wishes of the community. This means that someone, at some time, will be disappointed. Differences of opinion are to be expected and respected.

5. Presentation & Approval of Annual Accounts April 2022 to March 2023

- Rob MacManaway reported that this year showed a continued increase in our sustainable income, earned income and business activities continue to grow such as MESS, Nonhebel Park, in-person meetings at An Roth, and further harvesting of timber at Ardura. The initiatives not only meet the needs of our community, they provide local jobs and help support all areas of our work, and ensure the sustainability of our organisation.
- Phil Rodgers detailed the annual accounts. Fixed assets reduced from 2022 to 2023, due to timber harvested at Ardura, which is now cash in the bank. There is a significant increase in debtors due to public capital funding that was awarded prior to year-end but hasn't yet been received. This doesn't pose any financial risk to MICT.
- Statement of Financial Activities (SoFA) was presented by Phil Rodgers, who concluded that MICT is in a strong financial position.
- A full, approved copy of the accounts will be available shortly for review.
- There were no questions about the accounts.
- Approval of the accounts was proposed by Alice Stillman and seconded by Anne Evans.

6. Election of Board Directors – Retirement of One Third of the Board

- As required by the Articles of Association, one third of the board are required to resign at each AGM. There are 4 Directors resigning but standing for re-election – Sandy Brunton, Barry Whenman, David Currie, John Maughan.

- We have one co-opted Director that will stand down to be re-co-opted: Robbie Cameron.
- Re-Elections and re-co-opting proposed by John Austin and seconded by Terry Hegarty.
- Board directors continuing were listed.

7. Fixing of Annual Subscriptions

- The members resolved that subscriptions should be a one-off lifetime membership fee of £5 with no annual subscription thereafter.
- Proposed by David Currie and seconded by Donella Fernyhough.

8. Appointment of the Auditor

- The Finance Standing Committee and Board were in favour of continuing with Wylie and Bisset as Auditor of the annual accounts. There is no proposal to change the auditor.
- Proposed by Derek Crook and seconded by Jane Griffiths.

9. Any Other Competent Business

- Terry Hegarty raised that he has been the MICT representative on the Scottish Islands Federation board for a number of years and would like to stand down. Anyone interested to contact Terry to discuss. MICT to send out information to the membership about the opportunity.
- Sandy Brunton closed the AGM and thanked everyone for attending.

The meeting closed at 3:04 pm.