



"Attach to FORM"  
Barcode  
Label Here



**Details of Donor (Block Capitals)**

<b>Title</b>	<input type="text"/>	<b>Forename(s)</b>	<input type="text"/>														
<b>Surname</b>	<input type="text"/>																
<b>Home Address</b>	<input type="text"/>																
<b>Postcode</b>	<input type="text"/>		<input type="text"/>		<b>Phone (Optional)</b>	<input type="text"/>											
<b>Email</b>	<input type="text"/>																

- I understand that the items I have left will be sold by Mull & Iona Community Trust on my behalf as my agent. The Goods remain my property until sold.
- I confirm the donated goods belong to me and that I am not acting as a business. If HMRC deems I am acting as a business I accept I am potentially liable to income tax and VAT on any proceeds from the sale of the goods even if the proceeds are donated to the charity.
- I understand that any unsold goods can be disposed of by Mull & Iona Community Trust at their discretion.
- I agree that I will only be contacted when the net sales value of goods is greater than £100 in any tax year and that I will be offered the value of the sale over £100 less a commission charge of 1% of the sale plus VAT
- I understand that as Mull & Iona Community Trust apply a de minimis limit that they will send me an annual letter subject to the Net Sales Proceeds reaching £20 in a single tax year, or every three years whichever comes first, even if monies raised are less than £100, detailing the Net Sales Proceeds and Gift Aid reclaimed in that tax year. I also understand that an end of year tax letter can be supplied on request.
- I understand that any trader that asks a charity to sell trading goods on their behalf will need to include the full proceeds in their receipts and any commission charged as expenses in their accounts when calculating their taxable profits and when a charity is selling valuable goods on their behalf, any Capital Gains Tax liability will remain the traders own responsibility.

**Gift Aid Declaration – Multiple Donation**

**Boost your donation by 25p of Gift Aid for every £1 you donate**

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

**I want to Gift Aid this donation and any donations I make in the future or have made in the past 4 years to Mull & Iona Community Trust.**

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

Please notify the charity if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

**Signature** \_\_\_\_\_

**Date** \_\_\_\_/\_\_\_\_/\_\_\_\_

**This Agency Agreement is a legally binding contract between the donor of the goods and the charity, as agent, in the sale of the goods.**

Please tick the boxes as appropriate to be kept informed about the latest news and events at Mull & Iona Community Trust:

- Yes please, I'd like to hear from you by email
- Yes please, I'd like to hear from you by text
- Yes please, I'd like to hear from you by phone
- Yes please, I'd like to hear from you by post