

Mull and Iona Community Trust
Minutes for the 289th Board Meeting
Via Zoom - Monday 9th May 2022

Meeting started at 7.30 pm

By Zoom: Sandy Brunton (SB), Rob MacManaway (RM), Jane Griffiths (JG), Derek Crook (DCr), Robert Cameron (RC), Barry Whenman (BW), John Innes (JI), and Gary Wiltshire (GW). John Maughan (JM) joined late

Apologies: Heather Waller (HW), Sue Hawkes (SH), David James Currie (DJC), John Maughan (JM), and Moray Finch (MF)

In Attendance: Mairi Greig (MG) and Pamela Venters (PV)

1. Welcome, Apologies and AOB

SB welcomed. Apologies noted.

Approve Minutes – Monday 11th April 2022

2.1 Approval of previous minutes

No corrections noted. JI approved, JG seconded.

SB would like to note that the agenda is still the wrong way round. Should be Approval first, then Review actions.

2.2 Review actions from previous minutes

Item 1; Done; tbd later, see item 4.3

Item 2; to be carried forward

Item 3; Deposits have been carried across to the Cash Platform. SB noted that as Treasurer, RM should be copied into the Cash Platform transactions. RM indicated that he has been kept up to date on these financial transactions.

Item 4; to be carried forward

Item 5; to be carried forward

Item 6; Done, except for the statutory water test that will be done Tuesday, 10 May. Well done to HMCD for her efforts to get things done.

Item 7; to be carried forward; a date of 25/04/22 at 09:30 via Zoom agreed pending okay from all participants

Item 8; Chat group is up and running; suggestions are welcome

Item 9; discussed and passed October 2021 meeting. Not on Website yet. MG to make sure it's on the website.

3. Declarations of Interest and Register of Related Parties

SB reminded everyone that declarations of interest are attached to the agenda and if anyone has any change in circumstance to please let MG know.

4. Finance

4.1 Standing Committee Report (SB, RM, JI, MF, PV, MG)

There has not been a Standing committee meeting, so there is no report.

4.2 Finance Reporting

PV shares Actual vs. Budgeted spread sheet through 31 March 2022, all as was expected. In fact, the year ended better off than budgeted.

Minuted that JI **loved** the spreadsheet, layout and additional information is clear.

Question posed about the UF Shore Facility actual, specifically the reason for the deficit. MG and PV explained.

4.3 Budget 2022/23 – contingency

MG explained how the contingency spreadsheet option 1 works to illustrate different percentages of contingency will affect the numbers on the summary sheet. The second option uses columns that may not be necessary for ease of viewing. All agreed that the simplified version with dropdown options (option 1) was preferable.

4.4 Membership numbers and donations

No new members. Thank you noted for KD who has been cleaning up the membership list.

5.0 HR and Policies

5.1 Staff Reviews – Update

See Deputy Manager's report.

MG will send out an email re: MF's appraisal.

DCr asked MG if she had a meeting about the TSI; affirmative reply and there was positive feedback.

Actions from Board Meeting

1. MF/HMCD to further discussions with A&BC re vacant house - c/f
2. MF & MG will produce role descriptions for possible new positions - c/f
3. MF to speak to Rachel French about organising an Ardura WB steering group meeting - c/f
4. GW/MF/SH/SB/DJC/MG to form short-term working group to discuss steering groups and board meeting schedules - c/f
5. MG to ensure donations policy is added to the website
6. MG to check with Housing Officer that glebe land is included in CRTB options
7. MG to circulate new contacts list

5.2 Policy Reviews

Two policies to review re: Covid-19 and working from home.

Covid-19 has been updated based on the new governmental guidelines (no new testing, no self-isolation). No questions. JI proposed, JG seconded.

Working from home policy updated to add hybrid model – a flexible approach to allow staff to work from home (WFH) along with some attendance in the office. GW asked whether there was a non-covid WFH policy. MG stated that there was no WFH policy pre-covid, but there was an informal agreement that WFH/flexibility was acceptable. RC noted that the flexibility helps in many areas of life and is a positive addition. DCr proposed, RC seconded.

6.0 This section intentionally left blank.

7.0 Special Items

7.1 Recurring Actions List

HMCD has been in touch with an electrician regarding the 5-year electricity tests at the Phase 1 houses at Ulva Ferry. Pontoon inspection at Ulva Ferry was also done.

7.2 General Manager's Report

SB noted that MF did a great job on the Hustings. All agreed.

Thanks to SH for stepping in as Trustee of the Waterfall Fund. All agreed.

Discussion related to:

Marine Scotland License - the license has been applied for, but it's not been issued.

Islay Ferry opinion and press surrounding Isle of Mull's published opinion.

Supplementary email re: articles of association. What is the Membership Subscription and is it correct in the application?

Supplementary email: Discussion regarding restrictions of use of company assets (section 9). Does this affect the repayment of loans made by directors to the company? RM stated that he did not think that it would affect repayments; it refers to protecting assets of the company.

SB stated that in regard to Number 11 – Nonhebel Park and Shore Facilities buildings: HIE seem to be very positive in regard to both. Number 15A Ulva Ferry houses water, work party. SB, JG willing to help.

Number 20 NESOI bid needs one or two directors to sit on steering group. JI and JG both volunteered.

Number 25 community learning exchange: was there any feedback from the participants? MG suggested asking DTAS as they arranged the visit. MG has been in touch with Tiree re: business units and other.

Number 28 was discussed.

Deputy General Manager's Report

Discussion about specific land and whether it would be Community Right to Buy or Community Asset Transfer.

SB asked about glebe land and whether that had been considered in terms of previous CRTB discussions. MG to check with HMD.

MG had no specific points to raise.

7.3 Fundraising Officer's Report

No questions raised.

GW provided clarification about the meeting with Craignure Village Hall he attended with SS.

7.4 Approval of Innovation Fund Application

Fifteen thousand pounds for Ardura has been approved to help with dendrochronological report and archaeology element. RC proposed, JI seconded.

7.5 Ardura – path purchase order Discussion/approval

Discussion about using Metsa to create a better, circular recreational path. JI explained that discussion took place about building on what is happening with the logging to create a real community forest. BW proposed spend while machinery is on site, RM seconded.

7.6 Approval of Supporting Communities Fund Grant offer (Ranger Service)

JD and SS applied for and were approved for £2,500 grant. BW approved, JG seconded.

8.0 Steering Group Reports submitted in advance, discussed as noted below:

8.1 Ardura (MF)

No questions raised.

8.2 Ardura Community Wellbeing Project (RF)

General feeling that the project is well-received and there has been positive feedback about work RF has been doing. Discussion followed about whether and how participation in activities is being recorded. JD and RF do a good job of keeping records of participation.

8.3 Childcare/Out of School Care project (JW)

MG - council has funding again through ScotGov for holiday clubs for children who meet their criteria. MICT has been approached to help with staffing and outside contacts.

JM joined the meeting.

GW wanted to formally recognise MG's efforts in producing the final Out of School Care Trial report to the ScotGov and responding to the comments posed by GW and SH.

8.4 Nonhebel Park, Tobermory (MG)

Clearing of items dumped illegally continues slowly, but there remain items that may need to be dealt with via legal channels. RC asked about the pH of the water from the borehole; MG noted that the water tested within the required parameters.

8.5 MESS (HC)

SB noted that MESS figures are looking very good.

8.6 Housing (HMCD)

It was agreed that a press release about the Key Worker Accommodation study will be sent to Oban Times.

8.7 Ulva Ferry pontoon and shore facilities (CF)

SB noted that the site is now earning steadily.

8.8 Ulva Ferry Community Transport (MF/JM)

The new bus is on its way, but it will take some time to get here due to delays/lockdown in Shanghai.

8.9 Ranger Service including Eagle Partnership & Friends of Calgary Bay (JD & EW)

No questions raised.

8.10 Data Research (HW)

No questions raised.

8.11 Mull Community Council, Iona Community Council Reports (JM & RM)

No questions raised. No Mull CC report, but it is available online to view. JM will forward minutes when they are available. RM discussed points from Iona CC.

9.0 Discussion items

10.0 Any other business

DCr would like a new contact list circulated. MG will forward one.

Meeting closed at 9.23 pm

The next scheduled board meeting will be Monday 13th June 2022 at 7.30 pm in person and via Zoom.

Signed

Name **Sandy Brunton**

Date
