

**Mull and Iona Community Trust
Minutes for the 281st Board Meeting
Via Zoom - Monday 9th August 2021**

Meeting started at 7.30 pm

By Zoom: Sandy Brunton (SB), Rob MacManaway (RM) Barry Whenman (BW), Jane Griffiths (JG), John Innes (JI), John Maughan (JM), Derek Crook (DCr), Robert Cameron (RC), David James Currie (DJC)

Apologies: Heather Waller (HW), Gary Wiltshire (GW), Ian Jones (IJ), Sue Hawkes (SH)

In Attendance: Moray Finch (MF), Mairi Greig (MG), Pamela Venters (PV)

1. Welcome, Apologies and AOB

SB welcomed everyone to the meeting.

AOBs

- MF - Citroen Berlingo Van.
- DC - House at Pennyghael
- DC - Bottled gas
- DC – Heating of houses with comb ceilings

2. Approve Minutes – Monday 12th July 2021

SB queried a few items from the previous minutes, which will be approved via e-mail subject to corrections. JG proposed this course of action and BW seconded. *Note – minutes proposed by SB and seconded by JM by email.*

2.1 Review actions from previous minutes

Item 2; On Agenda.

Item 3; progressing with arrangements for external decoration of An Roth.

Item 4; On Agenda.

Item 6; SWIMD will approach Vendor regarding a smaller part of the estate.

No other matters arising.

3. Declarations of Interest and Register of Related Parties

SB reminded everyone for any changes to be sent to MF.

4. Finance

4.1 Standing Committee Report

PV, MG and MF have been working on the year end Audit so no Financial Report this month; full Report will be available for next board meeting in September. PV gave a brief summary of the finances to date.

4.2 Finance Reporting

See 4.1 above.

4.3 Membership Numbers and Donations

One new member approved. Ongoing donations received for Calgary Bay, Lighthouse Path and a donation for the defibrillators on Mull.

SB reminded everyone to click through “easy fundraising” buttons when ordering on the internet and suggested an e-mail to the board and staff reminding everyone and the Argyll Community Lottery. MG explained a bit more about the Argyll Community Lottery and suggested adding more information on all of these within the next Newsletter which is currently being prepared.

4.4 Designated Funds at 31.03.21

MF summarised the proposed designated funds, which will be held for expenditure in the current financial year against the projects noted. This will reduce the amount of unrestricted funds available. MG added if changes are required during the year between the various designated pots this will need to be approved at future board meetings. RM proposed and JI seconded this proposal.

4.5 Auditors – Invite to Tender

Following a short discussion, JI proposed and RM seconded the Invitation to Tender.

5. HR and Policies

5.1 Staff Reviews – Update

Actions from Board Meeting

1. MF to progress Care Home survey drafted by Annie Hall. C/F
2. Due Diligence & Donations Policy C/F
3. MG to ensure alternative fundraising for MICT is included in August newsletter.
4. MG to circulate draft strategy document by sharepoint
5. Wood mizer – MF to progress and report to the board.
6. DC to circulate discussion paper re bottled gas and heating of combed ceiling houses.

See Deputy General Manager's Report below.

5.2 Policy Reviews

No Policy reviews this month.

5.3 Confidential Item

Confidential item discussed.

6. Strategy

6.1 Strategy Standing Committee

SB explained the next stage which GW has prepared in draft with the layout etc. to be refined later on. MG to circulate through sharepoint again, allowing directors to comment directly onto the document.

7.0 Special Items

7.1 Recurring Actions List

The list was reviewed and nothing of concern was noted.

7.2 General Manager's Report

There was a short discussion following questions from JI, JG and RC on MF's Report, which were answered by MF.

Deputy General Manager's Report

MG confirmed that following the announcement last week, it was proposed there will be a gradual move back into the office with staff continuing to work from home if they wish to an individual basis. All present agreed that staff should be allowed to continue to work from home if it suits their circumstances and also for the environmental benefits of not travelling to the office.

There are 6 staff members due appraisals at the moment.

7.3 Fund Raising Officer's Report

No questions raised.

7.4 Due Diligence for Donations Policy

Work is progressing on this.

7.5 Approval of Adapt and Thrive Application

JI proposed and JM seconded.

7.6 Island Bonds Consultation

Following a brief discussion, SB asked whether MICT as an organisation should respond to the consultation which was agreed by all. JM, DJC and SB agreed to assist Helen MacDonald on this. Proposed DJC seconded JM.

7.7 Wood Mizer Proposal (MF)

MF confirmed he has not yet been able to speak with an alternative engineer, now planning to have it looked at/serviced by the nearest agent.

7.8 Graduate Support Programme

MF asked for assistance in putting an application together. SB offered to assist together with Helen MacDonald.

8.0 Steering Group Reports submitted in advance, discussed as noted below;

8.1 Ardura

No questions raised.

8.2 Community Wellbeing

No questions raised.

8.3 Childcare project

No questions raised.

8.4 Nonhebel Park, Tobermory (MG)

No questions raised.

8.5 MESS (HC)

MG – Craignure shop performed well in July, higher than the 75% of 2019 takings projected for this year. Bunesan also seeing increased takings.

8.6 Pennyghael School House

MF confirmed the heating type for the house. Refurbishment costs are still being compiled.

8.7 Ulva Ferry Housing (HMCD)

No questions raised.

8.8 Ulva Ferry pontoon and shore facilities (CF)

No questions raised.

8.9 Ulva Ferry Community Transport (MF/JM)

No questions raised.

8.10 Ranger Service & Eagle Partnership (JD & EW)

To be combined with Friends of Calgary Bay for future reporting.

8.11 Friends of Calgary Bay (MF/JD)

See 8.10 above.

8.12 Mull Community Council, Iona Community Council Reports

JM confirmed an update on prevention of campervans parking on Main Street unless for the ferry; graveyard and car park designs, plus Craignure infrastructure meeting resulting in agreement to have no ferries larger than the Isle of Mull ferry. Postal service also highlighted due to not enough staff, but hopeful of numbers increasing.

9.0 Discussion items

10.0 Any other business

Berlingo van disposal; MF proposed as no current project or activity using the vehicle and if no staff can find a use for it, he will advertise it locally. Agreed by all to proceed.

DC – Gas and heating combed ceiling houses, DC to circulate information and discussion paper.

All were agreed to attend an in person meeting for the next Board Meeting with Zoom as well. SB also suggested the AGM meeting in November was held in person with alternate Zoom meetings for the future.

Meeting closed at 9.30pm

The next scheduled board meeting will be on Monday 13th September 2021 at 7.30 pm at An Roth and via Zoom.

Signed

Name **Sandy Brunton**

Date
