

**Mull and Iona Community Trust  
Minutes for the 279<sup>th</sup> Board Meeting  
Via Zoom - Monday 14<sup>th</sup> June 2021**

*Meeting started at 7.30 pm*

**By Zoom:** Sandy Brunton (SB), Rob MacManaway (RM) Barry Whenman (BW), Jane Griffiths (JG), Gary Wiltshire (GW), John Innes (JI), Heather Waller (HW), John Maughan (JM), Ian Jones (IJ), Derek Crook (DC)

**Apologies:** Sue Hawkes, David Currie

**In Attendance:** Moray Finch (MF), Mairi Greig (MG), Pamela Venters (PV)

## **1. Welcome, Apologies and AOB**

SB welcomed everyone to the meeting and also welcomed our latest member of staff Jo Wood who has now started work as Out of school care co-ordinator.

For AOB, MF added education on the island and the meeting with the Council planned for Friday 18<sup>th</sup> June. JM also asked to discuss crofting. SB also wanted to mention the local place plan.

## **2. Approve Minutes – Monday 10<sup>th</sup> May 2021**

SB confirmed minutes – it was agreed a slightly altered wording of a sentence was required following GW's query of this. JI proposed and GW seconded.

### **2.1 Review actions from previous minutes**

See table opposite.

## **3. Declarations of Interest and Register of Related Parties**

SB asked for any changes to be sent to MF.

## **4. Finance**

### **4.1 Standing Committee Report**

MF summarised the Finance Committee meeting which took place on 28 May. Main items discussed were; investment policy; endowment fund; and a new full cost recovery model;

### **4.2 Finance reporting**

No report due this month. The Auditors' quote was discussed, MF confirmed the scope of the work is clear and the auditors will be required to agree any additional fees in advance

### **4.3 Membership Numbers and Donations**

Three new members were approved. Ongoing donations received for Calgary toilets.

## **5. HR and Policies**

### **5.1 Staff Reviews – Update**

No staff reviews planned this last month with reminders sent out for scheduled staff reviews.

## **6. Strategy**

### **6.1 Strategy Standing Committee**

GW circulated the latest version of the strategy document for discussion. This includes feedback from staff as well as from the committee. Follow up meeting up with MF arranged for 16<sup>th</sup> June.

## **7.0 Special Items**

### **7.1 Recurring Actions List**

The list was reviewed and nothing of concern was noted

### **7.2 General Manager's Report**

MF answered a question from JM about corrosion of the roller shutter door on the Ulva Ferry fuel cabinet. The door has failed prematurely and is due to be replaced by end of July. IJ asked about the issue with the car park funding, MF explained the circumstances around the lease with Turus Mara and the risks presented by the position taken by the funders. MF noted that the campervan spaces at Ulva Ferry are well used. SB thanked MF for his work regarding water issues at the new Ulva Ferry houses.

### **Deputy General Manager's Report**

MG noted that Nonhebel Park is at high occupancy with just one fenced compound vacant, it is hoped to progress expansion of the site with further business units. Craignure Gantry site is also full, with two containers being used by MESS. SB thanked BW for the Ranger service video. MG went on to explain that our cleaner, intends to retire at the end of October, we will investigate contract cleaning as an alternative to employing a member of staff..

## **Actions from Board Meeting**

1. MF to look over Care Home survey drafted by Annie Hall. C/F
2. MF to contact W&B re possible exclusions re 130% super write off. C/F
3. MF to send Summer Newsletter to all 8 constituent MSPs with invitation to Mull. CF?
4. Strategy Standing Committee – further meeting to be set up with MF 16<sup>th</sup> June.
5. Due Diligence & Donations Policy; GW update draft Due Diligence for Donations policy.
6. Local Place Plan Consultation – MF to provide response by 25<sup>th</sup> June.

### **7.3 Fund Raising Officer's Report**

Two policies to approve - one for fund raising Privacy & Personal Information Security Statement and the other is Safeguarding Vulnerable Supporters Policy. Sian has asked us to sign up to the Scottish Fundraising Guarantee Scheme. GW confirmed that he wrote these two Policies with a move to maximise our potential for raising money from individuals and non-grant income. One of the requirements for this Guarantee Scheme was we needed these Policies in place. JM proposed and IJ seconded to sign up to the Scheme and approve the two Policies.

### **7.4 Proposal to change of MICT's legal status to a Community benefit company**

SB explained the circumstances around this change; he went on to suggest this is put on hold for the moment. There may be a further development in the rules. GW also mentioned that he and Sian will be looking at on-line fund raising and crowd-funding.

### **7.5 Due Diligence for Donations Policy**

GW noted that the Due Diligence Policy for Donations Policy relates to the Investment Policy. GW confirmed he will speak with Sian and bring a set of proposals at the next meeting.

### **7.6 MICT's role as a campaigning organisation**

The Board discussed our role in this respect. GW believes MICT is a campaigning organisation, and providing the issue is consistent with our strategy this is correct. MF noted that MICT has a track record of working successfully alongside other island organisations. HW pointed out we need to be careful of not coming across as political.

### **7.7 Proposal for Housing Development Manager position (email of 2nd June refers)**

MF noted that the new post is consistent our strategy and aims to address the number one priority identified by the community in all the community development plans – lack of affordable housing. The board agreed unanimously with the proposal subject to funding being confirmed in March 2022.

The Board then discussed a related confidential item.

### **7.8 Approval of NWBS application (Housing Dev Manager position, 18 months)**

The board unanimously approved the application. Proposed by JI and seconded by RM.

### **8.0 Steering Group Reports submitted in advance, discussed as noted below;**

#### **8.1 Ardura**

Working party on Saturday 19<sup>th</sup> June at Ardura with a request from MF for help on the day.

#### **8.2 Childcare project**

MG confirmed the deadline for the play worker recruitment has been extended.

#### **8.3 Nonhebel Park, Tobermory (MG)**

No questions raised.

#### **8.4 MESS (HC)**

SB commented it was good to see Craignure now trading well. JM commented how impressed he was with the Buessan location and went on to state how MESS is considered very highly by locals and visitors to the island.

#### **8.5 Pennyghael School House**

No questions raised.

#### **8.6 Ulva Ferry Housing (HMCD)**

No questions raised.

#### **8.7 Ulva Ferry pontoon and shore facilities (CF)**

No questions raised.

#### **8.8 Ulva Ferry Community Transport (MF/JM)**

No questions raised.

#### **8.9 Ranger Service & Eagle Partnership (JD & EW)**

The leaflet for fundraising is almost finished but needs a decision regarding the system for donations.

#### **8.10 Friends of Calgary Bay (MF/JD)**

No questions raised.

#### **8.11 Mull Community Council**

JM reported that the Minutes from the last meeting will be sent out shortly. RM also confirmed Iona Village Hall is now open with the Abbey now taking visitors.

## **9 Discussion items**

SB reported that the Local Place Plan Consultation finishes on 25<sup>th</sup> June; MG will circulate information about this for a short response.

## **10 Any other business**

It was agreed to arrange a separate meeting to discuss crofting.

There was a brief discussion regarding the Council coming across to meet Mull groups Friday 18<sup>th</sup> June. MF confirmed he will attend this meeting. Regarding education, MF suggested a possible role for MICT helping with an island wide consultation if the Council decide to build a new high school building, with SB confirming this.

*Meeting closed at 9.35pm*

*The next scheduled board meeting will be on Monday 12<sup>th</sup> July 2021 at 7.30 pm via Zoom.*

**Signed**

**Name**      **Sandy Brunton**

**Date**

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