

**Mull and Iona Community Trust  
Minutes for the 280<sup>th</sup> Board Meeting  
Via Zoom - Monday 12<sup>th</sup> July 2021**

*Meeting started at 7.30 pm*

**By Zoom:** Sandy Brunton (SB), Rob MacManaway (RM) Barry Whenman (BW), Jane Griffiths (JG), Gary Wiltshire (GW), John Innes (JI), John Maughan (JM), Sue Hawkes (SH), Ian Jones (IJ), Derek Crook (DC), Robert Cameron (RC)

**Apologies:** David Currie, Heather Waller (HW)

**In Attendance:** Moray Finch (MF), Pamela Venters (PV)

**Actions from Board Meeting**

1. MF to progress Care Home survey drafted by Annie Hall.
2. Due Diligence & Donations Policy C/F
3. MF to investigate hiring a cherry picker re: painting of An Roth.
4. MF to arrange alternative quotes for auditing.
5. MF and SH to on monitoring process re Out of School Care policies and procedures.
6. Local land for sale; MF and other group to approach vendor.
7. Crofting – JM to contact MF to discuss zoom event. Recording of previous meeting/discussion to be circulated.

**1. Welcome, Apologies and AOB**

SB welcomed everyone to the meeting and also Robert Cameron who has expressed an interest to become co-opted onto the Board. SH proposed and RM seconded. SB went on to thank RC and welcome him as a co-opted Director to the board.

AOB - MF discussion re ROMICTS.

Introductions from everyone were made for RC.

**2. Approve Minutes – Monday 14<sup>th</sup> June 2021**

No correction, proposed by DC and seconded by JI.

**2.1 Review actions from previous minutes**

1. Care home survey - Will be looking to progress and run the survey in near future.
  2. Not raised with auditor, as doesn't apply to MICT.
  3. Newsletter sent out to MSPs; no reply at time of meeting.
  4. Strategy Group Meeting – MF and GW met, can update on agenda item.
  5. Due Diligence and Donations Policy – GW ongoing.
  6. Local Place Plan consultation – MF had responded to.
- No other matters arising.

**3. Declarations of Interest and Register of Related Parties**

SB reminded everyone for any changes to be sent to MF.

**4. Finance**

**4.1 Standing Committee Report**

MF gave a brief update following audit planning meeting, with a timetable for the audit starting on 16<sup>th</sup> August. Draft accounts by mid September, with accounts ready for approval by board at meeting on 11<sup>th</sup> October.

A general discussion followed regarding the auditing of MICT's accounts. MF will speak with MG and PV regarding alternative quotes for auditing as previously agreed.

**4.2 Membership Numbers and Donations**

Two new members were approved. Ongoing donations received for Calgary toilets.

**5. HR and Policies**

**5.1 Staff Reviews – Update**

No staff reviews this month.

**5.2 Childcare Policies – Update**

MF explained that the various policies need to be approved and in place before 19<sup>th</sup> July when the holiday clubs start. MF proposed that the updating of these policies (originally compiled for previous childcare work) to be carried out by a working group made up of SH and HW, to approve on behalf of the board. MF and SH gave further background to the policies, why they are required, insurance in place and checks required to ensure that these policies are adhered to. JG proposed and IJ seconded. GW requested an update on the monitoring process discussed by MF and SH at the next board meeting.

**6. Strategy**

**6.1 Strategy Standing Committee**

GW confirmed following meeting with MF, a more pictorial first draft of the public document will be presented to the board at the next meeting.

## **7.0 Special Items**

### **7.1 Recurring Actions List**

The list was reviewed and nothing of concern was noted.

### **7.2 General Manager's Report**

Re external painting of An Roth, MF will investigate hiring a cherry picker as opposed to scaffolding. He went on to suggest extra was spent on the paint to prolong the lifespan of the cladding etc. Once quotations are in, this will be shared with the board for further discussion. JM offered to help obtain quotes for alternatives to scaffolding.

Discussion regarding fuel sales at Ulva Ferry Pontoon, and the software etc used there. MF to update when further information is available.

### **7.3 Fund Raising Officer's Report**

SB thanked Sian Scott for all her hard work to date.

### **7.4 Reserves Policy Discussion**

The proposal is to change from 3-6 months reserves to 6–12 months reserves – i.e. doubling the policy for the minimum reserves we aim to hold in the bank account. GW suggested that the wording on the policy needs to include that we have been re-evaluating our position due to repercussions from Covid. All approved change in proposal.

### **7.5 Due Diligence for Donations Policy**

GW confirmed this is work in progress.

### **7.6 Approval of Adapt and Thrive Application**

MF confirmed this application has not yet been submitted and will deal with this by correspondence and on the Agenda for next meeting.

### **7.7 Acceptance of SG Grant Offer – Out of School Care Trial**

SB asked for approval of this; GW proposed and DCr seconded.

### **7.8 Crofting discussion (JM)**

JM confirmed following a meeting with Scottish Crofting Federation and Woodland Croft Partnership, they agreed that we could look at setting up crofts (either our own or working with landowners to this), both traditional and woodland crofts.

### **7.9 Pennyghael Estate, Right to Buy legislation (MF)**

MF confirmed the land for sale in the North West of the island has in fact already been sold. MF - following discussion with another local development group re other land for sale (Pennyghael Estate), confirmed that alternative funding sources (other than SLF) would be required. There was a brief discussion regarding a possible Community Right to Buy, and it was felt this would have a low chance of success due to timings etc. An alternative would be to approach the vendor and ask if they would consider a negotiated sale of a parcel of land which could be put into crofting. It was agreed for MF to jointly approach the vendor with the other group.

### **7.10 An Roth – painting of external cladding**

Discussed at 7.2.

## **8.0 Steering Group Reports submitted in advance, discussed as noted below;**

SB confirmed there should be a MICT Director on each Steering Group, Community Transport does not have one and he and asked if anyone would consider joining this group.

### **8.1 Ardura**

No questions raised.

### **8.2 Community Wellbeing**

GW asked for 2<sup>nd</sup> paragraph to be removed.

### **8.3 Childcare project**

Holiday clubs starting on 19<sup>th</sup> July as part of this.

### **8.4 Nonhebel Park, Tobermory (MG)**

MF – looking at the next phase of development, with a waiting list and land available. Also, there is an opportunity with the Island and Communities Fund towards the cost of another 4 business units. A budget quotation has been requested which will be included in the application to go out on Friday 16<sup>th</sup> July.

### **8.5 MESS (HC)**

SB pleased to see income increasing at both Craignure and Buessan, well done to all staff and volunteers.

### **8.6 Pennyghael School House**

Progress being made with a Contractor appointed.

### **8.7 Ulva Ferry Housing (HMCD)**

No questions raised.

### **8.8 Ulva Ferry pontoon and shore facilities (CF)**

No questions raised.

### **8.9 Ulva Ferry Community Transport (MF/JM)**

No questions raised.

### **8.10 Ranger Service & Eagle Partnership (JD & EW)**

No questions raised.

### **8.11 Friends of Calgary Bay (MF/JD)**

No questions raised.

**8.12 Mull Community Council, Iona Community Council Reports**

JM confirmed there was a meeting with Council, that MF attended, regarding general communications and concerns about how the Council engages with communities. Possibly a separate group will be set up for this. No meeting in July.

RM confirmed the Abbey is now open again with bookings in advance on line. The small pier has suffered some damage with work to repair this later this month. The village hall is now open and functioning for one or two community groups.

**9 Discussion items**

No items to discuss.

**10 Any other business**

ROMICTs – Following discussion, it was agreed that we meet with SWMID and RoMICTS to explore ways to support community transport on the island.

Crofting zoom event – JM to contact MF re zoom event. Recording to be sent to those that were unable to attend discussion meeting.

*Meeting closed at 9.35pm*

*The next scheduled board meeting will be on Monday 9<sup>th</sup> August 2021 at 7.30 pm via Zoom.*

**Signed**

**Name**        **Sandy Brunton**

**Date**

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