**Mull and Iona Community Trust**

**Actions from Board Meeting**

1. Apprenticeships, Oban HS to be approached – MF
2. ReThink – add generating income from activities to the next SG agenda – EB/SS.
3. Arrange Strategy Meeting date MF
4. Keyworker accommodation - HG to provide some statistics from survey.
5. ReThink – wider promotion of food waste diversion via community fridge – EB/SS.
6. Childcare – contact parent councils re ‘Out of School Hours’ care – MF/MG.
7. Key communications message from the survey and for the year to be agreed – Strategy Committee
8. UF Rent Review – MF to check if already carried out and approved by board.
9. Budget for next financial year to be presented and agreed – PV/MF/MG.
10. Link to funding digest to be send to directors – MF
11. MICT Website review – carry out during handover – JM/RH.
12. Community Land Scotland, Parliamentary Reception – MF to circulate to directors

# Minutes for the 264th Board Meeting

# An Roth, Craignure - Monday 10th February

*Meeting started at 7pm (via Zoom)*

**Via Zoom:** Sandy Brunton (SB),Ian Jones (IJ), Hayley Gray (HG), Barry Whenman (BW), Rob MacManaway (RM), Heather Waller (HW), Liz Peel (LP), Elizabeth Ferguson (EF)

**By phone:** Derek Crook (DC)

**Apologies:** Sue Hawkes(SH)

**In Attendance:** Moray Finch (MF), Mairi Greig (MG), Pamela Venters (PV)

**Notes from directors not present:** Email received from Caroline Wood to confirm that she has read the board papers, no comments to be noted.

1. **Welcome, Apologies and AOB**

* SB welcomed everyone to the meeting, despite some technical challenges.
* Notification of AOB’s – Website, Community Planning Partnership.

**2.1Approve Previous Minutes of 13th January 2020**

IJ and RM approved minutes

**2.2Review actions from previous minutes**

1. HG and MG to review template for steering group reports – done, may be revised slightly to allow for projects that have both capital and revenue budgets.
2. SB to put MG in touch with Gairloch and Loch Ewe DT – done.
3. Apprenticeships, Oban HS to be approached – MF, carry forward.
4. ReThink – add generating income from activities to the next SG agenda – EB/SS.
5. Arrange Strategy Meeting date MF - done
6. Keyworker accommodation - HG to provide some statistics from survey – carry forward.
7. Issue paper regarding annual cost of living and increase to Scottish Living wage – MG, being prepared for HR standing committee meeting on 18 Feb 2020
8. Scottish Government Brexit impact document to be circulated – done.
9. Request for MICT to support veganism – response has been sent.
10. ReThink – wider promotion of food waste diversion via community fridge – EB/SS, carry forward.
11. Childcare – contact parent councils re ‘Out of School Hours’ care – MF/MG, carry forward.
12. Fundraising opportunity for MICT – contacted, meeting with organisers w/c 10.2.20 MF/MG.
    1. **Co-opt New Director**

Sue Hawkes to join board as Mull Community Council representative - HG proposed and seconded by CW.

1. **Declarations of Interest and Register of Interests**

* No changes to note.

1. **Finance** 
   1. **Finance Report –** draft budget to end of December 2019 has been prepared by PV. MF and PV to discuss to finalise and will then be circulated to the board for information.
   2. **Membership numbers –** unchanged from previous meeting.
   3. **Finance Standing Committee Report –** meeting to be convened soon. Budget for next financial year to be presented and agreed – PV/MF/MG.
2. **HR and Policies**
   1. **Staff Reviews – Update –** Verbal and written update provided by MG as part of DGM report.
3. **Strategy**
   1. **Strategy Standing Committee Report**

Meeting held a couple of weeks previous, discussed how best to communicate these survey results wider with key island development groups. Email has been sent out for an event to be held on 13th March. Some responses already received confirming attendance. Need to finalise how many places MICT should have at this event.

Key communications message from the survey and for the year to be agreed – Strategy Committee

1. **Special Items**
   1. **Recurring Actions List**

**UF Houses rent review –** MF to check if already reviewed

* 1. **General and Deputy Managers Report**
* **Social Security Scotland –** new group set up by ScotGov. Good to have enquiries from them and also **Citizens Advice.**
* Discussion re which items on MF’s report which should be included within our steering group reports
* **Tarbert and Skipness Community Trust visit –** May be useful to have some directors there, as useful to meet other groups.
* **Key Workers Accommodation –** paper prepared and circulated ahead of the meeting.
* **Discussion re resourcing of project ideas –** agreed to hand responsibility for this over to Strategy Standing Committee.
* **SWMID –** play park workshop events on 6th March.
* **Inspiralba –** Study visit on 17th March, looking for help to recruit community leaders
  1. **Discussion of Dervaig Housing group meeting (All) –** MF gave an update on the recent housing meeting. This may require some MICT staff resource, MF and Helen MacDonald. Board unanimously agreed that this is something that MICT should take forward, by agreement with NWMCWC.
  2. **Proposed meeting with HIE on Thursday 12 March (All) –** MF requested attendance from board members that are available. Useful for those board and staff attending to meet in advance of the meeting with HIE.
  3. **Opportunities for core funding (ALL) –** CW, IJ, LP and DC willing to read further through funding digests and forward any of any interest. MF to send link to allow them to access these.

1. **Steering Group Reports**

Steering Group reports were provided prior to the meeting and were acknowledged, and only new questions noted. Verbal reports were given on all other projects with points highlighted below.

* 1. Ardura (MF) – work party took place on 8th February.
  2. ReThink MESS (EB/SS)
  3. Childcare project (MG/MF)
  4. Eagle partnership (MF/JD)
  5. Nonhebel Tobermory (MG)
  6. MESS (HC) -Bunessan shop refurb is starting to happen, takings down for Jan by 25%, not helped by not having someone dedicated in charge.
  7. Ulva Ferry Housing (HMcD)
  8. Ulva Ferry pontoon (CF)
  9. Ulva Ferry Community Transport (MF/JM)
  10. Ranger Service (JD & EW)
  11. Key Workers Accommodation (BW/EF)
  12. 1000 Voices project (MF)
  13. Mull & Iona Community Councils (SH & RMcM)

1. **Discussion items**

* No discussion items

1. **Any Other Business**

* **Website –** DC raised that the website needs updating. Joe has been handing this over to Ros. Will be reviewed at the same time.
* **CPP –** need to consider if we have the staff resource, to give the time to this.
* **Community Land Scotland, parliamentary reception –** MF to circulate in case anyone happens to be in Edinburgh to attend. Otherwise we should decline the invitation.

**12 Members Forum –** no members present.

*Meeting closed at 9.30pm*

*The next scheduled board meeting will be held at An Roth Community Enterprise Centre, Monday 9th March 2020 at 7.30pm*

**Signed**

**Name**

**Date**