

**Mull and Iona Community Trust**  
**Minutes for the 257<sup>th</sup> Board Meeting**  
**An Roth, Craignure - Monday 10<sup>th</sup> June 2019**

*Meeting started at 7.30pm*

**Present:** Sandy Brunton (SB), Derek Crook (DC), Barry Whenman (BW), Chris Baker (CB), Caroline Wood (CW), Gemma Paterson (GP), Hayley Gray (HG), Ian Jones (IJ), Rob McManaway (RM),

**Apologies:** None received.

**In Attendance:** Moray Finch (MF), Mairi Greig (MG)

**1. Welcome, Apologies and AOB**

- SB welcomed everyone to the meeting and no apologies were received.
- Congratulations extended to everyone involved with the successful Ardura SLF application.
- AOB: discuss Gantry.
- Agreed to share one level up for sharepoint

**2. Approve Previous Minutes of 13<sup>th</sup> May 2019**

Corrections to minutes noted, proposed with corrections by DC and seconded by CW.

**2.1 Review actions from previous minutes**

1. MF to send instructions on how to use Sharepoint to board directors – done.
2. MF to share 2019/2020 financial report with board directors - done
3. JM to investigate display options to sell CD's – c/f added to JM/LP to do list
4. PV and MF to further investigate changing MICT's bank accounts – c/f
5. Notice for vending machine explaining why it is no longer in use. – c/f

**2.2**

- **Matters Arising from previous minutes** – none noted

**3. Declarations of Interest**

- No changes to note.
- Change to 'Senior Staff and Directors Declarations', PV to be added.

**4. Finance**

**4.1 Finance Report** – PV joined by phone for this agenda item

PV circulated written report prior to the meeting.

PV working to ensure all information is correct and up to date for the year end, and in discussions with accountant to agree this.

When this is completed, a revised budget for this current financial year can be prepared. Aim to have this for the board meeting.

For governance – SB proposed that finance standing committee are copied into payment authorisation request with information regarding what the payment is for. RMcM seconded.

**4.2 Membership numbers**

- No update available.
- Clarified that membership applications should be noted at each board meeting
- Check if directors can have access to basic membership details without compromising GDPR regs – MG.
- Online membership application to be progressed, including online payment i.e. paypal – proposed by SB and RMcM

**4.3 Finance Standing Committee Report**

- The board discussed possible a future financing scheme. It was agreed to investigate further – approved CB and seconded BW.
- Investing in Communities fund application – MF and MG working on this for submission by Friday 14<sup>th</sup> June. Application can be towards capacity building and/or project costs.
- Henry Smith – CB looked into, but more suited to project costs rather than core.
- Argyll TSI – visit tomorrow, may be able to access funding.

**5. HR and Policies**

**5.1 Staff Reviews - Update**

- Three staff due to have appraisals. Line managers informed to arrange.

**Actions from Board Meeting**

1. PM and MF to further investigate changing MICT's bank accounts.
2. Notice for vending machine explaining why it is no longer in use.
3. PV to be added to declaration of interests.
4. Revised 2019/20 budget for July board meeting – PV.
5. JM/LP to progress online membership application & payment.
6. Check if directors can have access to basic membership details without compromising GDPR regs – MG.
7. Strategy document to be summarised.
8. Date for next strategy meeting to be diarised – MF.
9. Summer events planning – email to be sent round with dates and request assistance.

## 5.2 HR Standing Committee Report

- Due to meet 18<sup>th</sup> June – appraisal review and policy reviews  
**Confidential Item Discussed**

## 6. Strategy

### 6.1 Strategy Standing Committee Report

- Incorporate with membership drive – condense document.
- Diarise date for next meeting to discuss - MF.

## 7. Special Items

### 7.1 Recurring Actions List

- 11, 12 and 13 to be actioned.

### 7.2 General Managers Report

- The general managers report was provided beforehand and questions were asked.
- TRO – will be on the agenda at the Area committee meeting on Wednesday.
- Childcare, working on response to be sent to OT. Need to understand implications of looking at a purely outdoor nursery, which may work alongside Council provision.

### 7.3 Intergenerational Project – covered in DGM report

### 7.4 Ardura acceptance of grant offer – proposed CB, seconded by CW.

### 7.5 Summer Events Planning – Highland Games, agricultural shows and lifeboat day – email to be sent round with dates to request presence and assistance at these events.

## 8. Steering Group Reports

- Steering Group reports were provided prior to the meeting and were acknowledged, and only new questions noted. Verbal reports were given on all other projects with points highlighted below.

### 8.1 Ardura (CB/CW/SB)

- Request for additional directors to get involved. HG and BW would be interested in finding out more.

### 8.2 Rethink MESS (EB)

- No further questions.

### 8.3 Childcare Project (CW)

- The board had a discussion of the challenges and best route forward.

### 8.4 Eagle Partnership (MF/JD)

- One chick hatched.

### 8.5 Intergenerational Project, Together Young and Old (MG)

- Dealt with above – remove from list.

### 8.6 Light Industrial Project Tobermory (MG)

- SB

### 8.7 MESS (HC)

- April takings in Bunessan were up 65% this year compared to last year. Bu then only 8.5% up in May.

### 8.8 Ulva Ferry Housing

- Bore hole tests currently being carried out at Osakmull plot.

### 8.9 Ulva Ferry Pontoon (CF)

- Report submitted. It was noted that there are now boats arriving and it is getting busy for the Summer season at Ulva Ferry Pontoon.

### 8.10 Ulva Ferry Community Transport (MF/JM)

- Electric car going away on Thursday for repairs under warranty.

### 8.11 Ranger Service (JD/EW)

- Report submitted.

### 8.12 Community Resilience Officer (RT)

- Report submitted. Confirmed that some items included are being looked at in an exploratory basis as potential future MICT projects.

### 8.13 Mull and Iona Community Councils (JL/RMcM)

- ICC report submitted prior to meeting.

## 9 Discussion items

- There were no discussion items

## 10 Any Other Business

Gantry - First SLF application was not successful as it was not deemed to represent value for money. FCS had several conditions imposed on sale of land, which we felt should have been reflected in valuation of the land. Valuation has now been reviewed. Proposed to re-submit to SLF, proposed CB and seconded by RMcM.

Meeting closed at 10pm

*The next scheduled board meeting will be held at An Roth Community Enterprise Centre, Monday 8<sup>th</sup> July 2019 at 1930.*

**Signed**

**Name**

**Date**

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