

**Mull and Iona Community Trust**  
**Minutes for the 255<sup>th</sup> Board Meeting**  
**An Roth Community Enterprise Centre, Monday 8<sup>th</sup> April 2019**

*Meeting started at 7.30pm*

**Present:** Sandy Brunton (SB), Derek Crook (DC), Barry Whenman (BW), Chris Baker (CB), Ian Jones (IJ),  
**By Telephone:** Rob McManaway (RM).

**Apologies:** Caroline Wood (CW), Gemma Paterson (GP) & Josh Liddle (JL)

**In Attendance:** Moray Finch (MF), Mairi Greig (MG), Pamela Venters (PV), Hayley Gray (HG)

**1. Welcome, Apologies and AOB**

- SB welcomed everyone to the meeting; apologies were received from those listed above. CW provided a number of comments to be noted during the meeting.
- Congratulations to all involved with the Fionnphort Path and Car Parking at Ulva Ferry, both recently had news of successful funding applications.
- Introductions around the table for the benefit of HG and PV.

**2. Approve Previous Minutes of Monday 11<sup>th</sup> March**

- Typing error corrected.
- Proposed by DC, seconded by BW.

**2.1 Review actions from previous minutes**

1. **Formation of 4<sup>th</sup> standing committee, PR and External Communications** – carry forward
2. **Generic MICT leaflet to take to events** – in progress
3. **Sharing documents from MICT Sharepoint with directors** -MF and BW have met to test this.
4. **Childcare meeting with Council** – meeting date has changed to 18<sup>th</sup> April.
5. **SE event in Oban** -SB attended, to improve links and networking with A&B TSI and other organisations. Possibility of support from A&B TSI.
6. **Staff Appraisals** – carry forward.
7. **TLIP Peer to Peer loans** – already on MICT website and social media, still to be promoted to MICT membership.

**2.2 Matters Arising from previous minutes** – no other matters.

**3. Declarations of Interest**

- No changes to note.

**4. Finance**

**4.1 Finance Report**

No finance report due this month. PV aims to provide a monthly finance report, allowing the directors to identify issues on a more regular basis.

**4.2 Membership numbers**

- No report for this meeting.

**5. Personnel**

**5.1 Staff Reviews**

- Update on staffing, Food Waste collection post and seasonal ranger have both been filled. Volunteer ranger closing date, 8<sup>th</sup> April.

**6. Special Items**

**6.1 Issues List**

- The Annual Rent Review for the Ulva Ferry Houses is due in April / May, ahead of implementing from June.
- Chains are in Oban.
- Suggestion from HG to change name of this to 'Recurring Actions List'.

**6.2 General Managers Report**

1. TRO – MF gave background to those present, re process that has been undertaken by A&BC. Judicial review possible, Shona Ruhemann of ICC taking advice on this. A letter has been sent to the CEO and to the leader of A&BC as it is felt that the process is flawed. Information prepared for councillors by Mull and Iona reps, and invite them to meeting with stakeholders, ahead of area committee mtg in June - aim to have this meeting held on Mull, to allow Stakeholder groups to make representations.
2. Childcare – meeting with council on 18<sup>th</sup> April. MF, CW and GP going to see Maree Todd in Edinburgh on 2<sup>nd</sup> May.
3. Nissan Leaf – replacement still to be purchased. Difficult with amount in insurance settlement. Ideally need to spend more to enable purchase. Proposed by DC to

**Actions from Board Meeting**

1. MF to message Staff and Directors to see who would like to make up a 4<sup>th</sup> Standing Committee for PR and External Communications.
2. MF discuss with Joe designing a MICT leaflet to take to events.
3. MF to send out detailed instructions to all directors and staff, for sharing documents on MICT Sharepoint with directors.
4. MF to arrange letter and other people to attend mtg with council re childcare on 18<sup>th</sup> April.
5. MF/MG to follow up contact with A&B TSI, particularly in relation to possible support.
6. HR Standing Committee to review Staff Appraisal Policy
7. TLIP peer to peer loans to be promoted to MICT membership.
8. MF to source additional income to support Nissan Leaf purchase.
9. MG to email possible dates for Strategy meeting.
10. MF to contact THS Parent Council.
11. MF/MG - Finalise and circulate funding information sheet to Finance committee
12. Joe to implement items identified for improve membership recruitment.

increase budget by £1000, subject to MF trying to source additional income to cover this increase. Seconded by RM.

4. MF to enquire with Mike Russell re FC recreational work, to see whether alternative funding is available.
  - 6.3 HR committee standing report – nothing to report
  - 6.4 Finance committee standing report – teleconference held, Tudor Trust application submitted, list of possible funders and funding gaps for the current and future years has been drafted, to allow directors to speak to possible funders.
  - 6.5 Strategy committee standing report – draft Strategy – agreed that it would be best to hold a meeting to go through this and finalise. MG to email possible dates to Strategy Group and HG.
  - 6.6 Request from THS Parent Council (MF) email 20/3 refers – concerns re being listed as registered keeper, without any knowledge of bookings or drivers. Following a detailed discussion, the board felt it was not appropriate for MICT to be the registered keeper. MF to inform THS Parent Council.
  - 6.7 Highlands and Islands Connections Project (MG) email 21/3 refers – board approved. Suggestion from CW by email prior to the meeting re who should be included in this project.
  - 6.8 Intergenerational project – proposal to distribute CDs (MG) – agreed to distribute some to appropriate groups and schools, and sell the remainder as an income generator.
  - 6.9 Membership recruitment proposal (DC/BW) – paper circulated prior to the meeting. Board agreed that these measures to increase our membership numbers should be adopted. Privacy notice should be included on website. Pass to Joe for implementation, BW and DC agreed to be points of contact should Joe have any questions.
  - 6.10 CCTV at An Roth (CB) – alternative power supply been ordered by CB, will get the CCTV working again.
  - 6.11 Long Term Office Rental – situation with office lease explained for benefit of the board.
  - 6.12 Approval of application to Tudor Trust (MF) email 01/04 April refers – Proposed by RM and seconded IJ, CW sent approval by email prior to meeting.
  - 6.13 Approval of application to SSEN (MF) email 01/04 April refers – Proposed by IJ and seconded by CB. CW sent approval by email prior to the meeting.
  - 6.14 Approval of grant acceptance from Tesco Bags of Help (MF) email 30/3 refers – Proposed by BW and seconded by IJ.
  - 6.15 Approval of grant offer from Sustrans, Fionnphort to Creich Hall path (MF/DC/RMcM) email 01/04 refers – Proposed by CB and seconded by BW. CW sent approval by email prior to the meeting.
7. **Steering Group Reports**
- Steering Group reports were provided prior to the meeting and were acknowledged, and only new questions noted. Verbal reports were given on all other projects with points highlighted below.
- 7.1 **Ardura (CB/CW/SB)**
    - Stage 2 application submitted.
  - 7.2 **Rethink MESS**
    - No points raised.
  - 7.3 **Childcare Project (CW)**
    - Discussed as part of the General Managers Report.
  - 7.4 **Tobermory Lighthouse Path (CB)**
    - No points raised, could now be taken off the project updates.
  - 7.5 **Eagle Partnership (CB) (MF/VML)**
    - No points raised.
  - 7.6 **Intergenerational Project, Together Young and Old (CW)**
    - Discussed on special items.
  - 7.7 **TLIP**
    - No points raised.
  - 7.8 **MESS (DC)**
    - No points raised.
  - 7.9 **Ulva Ferry Housing (CB).**
    - No points raised.
  - 7.10 **Ulva Ferry Pontoon (SB/CB)**
    - Congratulations to Cally on funding success with RTIF for carpark.
  - 7.11 **Ulva Ferry Community Transport (CW)**
    - Purchase of replacement Nissan Leaf discussed as part of the General Managers Report.
  - 7.12 **Ranger Service (GP)**
    - No points raised.
  - 7.13 **Fionnphort to Creich Hall Path (RMcM/DC)**
    - Discussed in GM report.
  - 7.14 **Aros Park Walled Garden**

- As this group wish to be an independent group, this can be removed from the steering group report list. This is now providing support and advice to an outside organisation and therefore, a director is not required on the steering group.

**7.15 Mull & Iona Community Councils (JL & RM)**

- Minutes from Iona CC circulated by email.

**8. Discussion items**

- There were no discussion items

**9. Any Other Business**

Nothing further to discuss.

*Meeting closed at 10pm*

*The next scheduled board meeting will be held on Iona, Monday 13<sup>th</sup> May 2019 at 1330*

**Signed**

**Name**

**Date**

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