

Mull and Iona Community Trust
Minutes for the 247th Board Meeting
An Roth Community Enterprise Centre, Monday 9th July 2018

Meeting started at 7:30pm

Present: Sandy Brunton (SB), Chris Baker (CB), Ian Jones (IJ), Derek Crook (DC), Gemma Paterson (GP), Barry Whenman (BW), Via Skype: Rob MacManaway (RM) and Alexa Kershaw (AK)

Apologies: Josh Liddle (JL), Caroline Wood (CW)

In Attendance: Moray Finch (MF), Dot Stewart (DS), Joe McFadden (JM)

1. Welcome, Apologies and AOB

- SB welcomed everyone to the meeting; SB introduced all members to those present and apologies were received from those listed above.
- Any Other Business
 - The board had no other business to raise.

2. Approve Previous Minutes of Thursday 18th June

- There was one correction made to the previous minutes – 11 annual staff reviews are due instead of 20.

2.1 Review actions from previous minutes

- 1. Dot to arrange strategy meeting with Ian, Caroline and Sandy** – This meeting is still to be arranged.
- 2. Countersign service to be promoted in summer newsletter** – The summer newsletter has yet to be sent out and the promotion of the countersign service is planned to be included.
- 3. Moray to query parliamentary review** – This item has been actioned.
- 4. Moray to raise issue with DTAS regarding funding for maternity and sickness pay and lobby MSP** – This item has been actioned.
- 5. Dot to contact Argyll Social Enterprise Network** – This item has been actioned.
- 6. Dot to write a section for the MICT website regarding Director Recruitment** – There has been a summary added to the website regarding director recruitment and it is planned that the director pack will be added in addition to this.
- 7. Alexa to get in touch with all line managers to arrange staff reviews** – This action is ongoing.

2.2 Matters Arising from previous minutes

- MF, GP and BW had meeting regarding MICE at which GP and BW both agreed to join as trustees.
- BW queried the personal liability for MICE and it was discussed that this is the same personal liability as currently in place for MICT board members.
- VM to update MICE register of Trustees

3. Declarations of Interest

- CB noted that previously declared an interest in Island Engineering has been removed and requested it to be reinstated.
- DS noted that she is a member of the Iona community.

4. Finance

4.1 Finance Report

- The financial report issued with the board papers by VM was explained to the board verbally by MF. It was noted that an unrestricted donation is helping with the forecast year end position.

4.2 Membership Numbers

- There are no new members to report this month.

5. Personnel

5.1 Staff Reviews Update

- AK reported that there are 11 staff reviews due and arrangements will be made for these to take place.

Actions from Board Meeting

1. DS to arrange strategy review meeting
2. SB, BW and GP to arrange meeting with Babs Whyte and Paddy Crerar.
3. Register BW and GP with OSCR.
4. AK to liaise with MF to arrange upcoming staff reviews.
5. RM and SB to report to next board meeting on acquisition of two facilities.

5.2 HR Review including Policy Approvals

- There were no policies to approve or review.

6. Special Items

6.1 Issues List

- The issues list is up to date and nothing pending.

6.2 General Manager's Report

- General queries were made by those in attendance in regards to the General Manager's Report and answered by MF.
- Item 6: The housing meeting went well overall in terms of getting support from the council and representatives from Scottish government. A toolkit is being discussed to make provisions for community trusts to develop small scale social housing in Scotland.

Special thanks were made to MICT's Local Development Officer Helen MacDonald for putting together such a well-attended and important housing meeting.

6.3 MICT Strategy

- There was nothing regarding MICT strategy to report this month.

6.4 Light Industrial Park Tobermory

- The board discussed in depth the confidential paper that MF submitted on 8th July. All those in attendance supported the course of action to be taken.

6.5 Ulva and North West Mull Community Woodland

- A community meeting is being convened on 11th July to discuss working relationships between Mull and Iona Community Trust (MICT), North West Mull Community Woodland Company (NWMWCW) and Ulva School Community Association (USCA) which will be chaired by Johnny Paton.

6.6 Notification of sale of Ishriff Forest

- All board members present agreed not to respond to the notification of sale, primarily due to priorities on other projects.

7 Steering Group Reports

Reports received ahead of the Meeting were acknowledged and only new questions noted. Verbal reports given on all other projects with points highlighted below.

7.1 Ardura (CB/CW/SB)

- Report submitted verbally by MF.

7.2 ReThink MESS (IJ)

- A preferred candidate for the Rethink Mess maternity cover role will be appointed once suitable references have been received.
- It was also noted that the community composter is now working well and at capacity.

7.3 Childcare Project (CW)

- A meeting will be scheduled towards the end of July. More stakeholders will be invited at this stage as the architects plan to have drawings available to present.

7.4 Tobermory Lighthouse Path (AK/CB)

- It was reported that the path is very busy with walkers.
- There are now steps most of the way to the top of Jacob's Ladder, which has made the path a lot safer.
- All benches and picnic tables have been installed and the cost of this was covered completely by donations.

7.5 Eagle Partnership (CB) (MF/VML)

- The existing ranger at NWMWCW is moving on and David Sexton has agreed with NWMWCW that the MICT Ranger will provide service at West Ardhu. This represents a positive outcome for all concerned

7.6 Intergenerational Project, Together Young and Old (CW)

- There were no points raised.

7.7 Light Industrial Park Tobermory

- Other than the confidential issue in 6.4 there was nothing else to report.

7.7 MESS (DC)

- Takings have been down slightly for all shops. In Buessan this was due to staffing shortages which have now been resolved.

7.9 Ulva Ferry Housing (CB)

- An application to the land fund has been submitted and we are waiting on a decision.

7.10 Ulva Ferry Pontoon (SB/CB)

- The Ulva Ferry Pontoon has been busy in the past month, although there are issues with the wireless internet connection that needs to be resolved as soon as possible.

7.11 Ulva Ferry Community Transport (CW)

- There were no points raised.

7.12 Ranger Service (AK)

- There were no points raised.

7.13 Fionnphort to Creich Hall Path (RM/DC)

- The Leader funding application was rejected.
- Work is underway to appeal this funding decision and is planned to be submitted to Leader in the next two weeks.

7.13 Mull & Iona Community Councils (JL & RM)

- There were no points raised.

8. Discussion items

- The board discussed in depth a member request to consider acquisition of two facilities on Mull and Iona. RM and SB agreed to further research this issue.

9. Any Other Business

- There was no other business discussed.

Meeting closed at 10pm

**The next Board Meeting will be held at An Roth on Monday 13th August 2018 at 7.30pm.*

Signed

Name

Date
