

Mull and Iona Community Trust
Minutes for the 243rd Board Meeting
An Roth Community Enterprise Centre, Craignure
Monday 12th March 2018

Meeting Started at 19:45

Present: Chris Baker (CB), Sandy Brunton (SB), Ian Jones (IJ).

Via Telephone: Steve Ohlsen (SO), Derek Crook (DC)

Apologies: Gemma Paterson (GP), Alex Stevens (AS), Caroline Wood (CW), Rob MacManaway (RM), Alexa Kershaw (AK)

In Attendance: Moray Finch (MF), Dot Stewart (DS) & Sheila Rodgers (SR)

1. Welcome, Apologies and AOB

- Sandy Brunton welcomed everyone to the meeting; apologies were received from those listed above.
- Any Other Business
 - Cattle Pens
 - Community Transport

2. Approve Previous Minutes of Thursday 8 February 2018

- Previous minutes were approved. Proposed by CB and seconded by SB.

2.1 Review actions from previous minutes

- **Item 1** – Carried forward
- **Item 2** – Carried forward
- **Item 3** – Done. Chains in place and are now marked with laminated A4 sheets saying “Property of Mull and Iona Community Trust”
- **Item 4** – Carried forward
- **Item 5** – Carried forward
- **Item 6** - Carried forward

2.2 Matters Arising from previous minutes

- **Portacabin** – has been sold to highest bidder. Delivery is scheduled for later in March.
- **Fionnphort Fuel** – MF spoke to South West Mull and Iona Development (SWMID) who may be interested in becoming a fuel provider in Fionnphort.

3. Declarations of Interest

- CB asked that Island Engineering be added to his details.

4. Finance

4.1 Finance Report

- No finance report due until next month.

4.2 Budget for 2018 – 19

- The board discussed the advice from Wylie & Bisset (email of 1st March) regarding the projected small deficit in the 2018-19 financial year and agreed to accept the advice.
- The board also discussed points raised in the email regarding fees and staff training. MF suggested more discussion is needed between board members.
- SB suggested asking if Wylie & Bisset have any pro-bono arrangement to help train charities. MF to try to negotiate this.

4.3 Membership Numbers

- 5 New Members since the last meeting.

5. Personnel

5.1 Staff Reviews

- Staff reviews proceeding as scheduled.

5.2 HR Review including Policy Approvals

- Work in progress. Carried forward.

6. Special Items

6.1 Issues List

- Circulated with Board papers. All up to date.

Actions from Board Meeting

1. Meeting between MF, SO, AS & GP about MICE
2. SO, SB & GP to discuss funding
3. SR to update Register of Interests.
4. DS to brief Board on detail of new CCF Project ahead of press embargo being lifted.
5. DC to investigate at Enterprise Accelerator Programme
6. DS to arrange a Strategy Meeting.

6.2 General Manager's Report

- Report was given verbally by MF.
- Ulva Ferry portacabin being decommissioned and is to be removed Thursday next week.
- MF, CW and AS have been working to improve our engagement with young people. Sessions are planned at Tobermory High School to be followed by work with young people from the Ross of Mull and Iona, this is likely to be in conjunction with SWMID.
- The Staff/Volunteers/Directors Coffee Morning was felt to have been a success and worthwhile repeating approximately every 6 months.

6.3 MICT Strategy

- The board noted that this is important, but not urgent and will be returned to as time allows.

6.4 Annual Membership Fees

- Carried forward.

6.5 Annual rent review of Ulva Ferry Houses

- A proposal had been circulated not to increase rents this year. RM had emailed in support of this.
Proposed IJ Seconded SO

6.6 Finalise format and time of the AGM

- Carried forward.

6.7 Discussion of revenue generation ideas

- To be re-visited once ARACIC (An Roth Associates Community Interest Company) is up and running.

6.8 An Roth Legionnaire's Disease Risk Assessment (to follow)

- Carried forward – work in progress.

7 Steering Group Reports

7.1 Ardura

- Draft business plan and asset transfer request have been drawn up. MF hopes these will be submitted before 28 March. Help needed with proof reading. CB, SB and IJ are to help. MF has asked for a "due diligence" package from Torosay Hill Estate.

7.2 Recycling Project

- The More MESS, Waste Less project is coming to an end at 31st March. Funding in place from the Climate Challenge Fund for the ReThink MESS project for 2 years from 1st April. We have approval from CCF to issue a new contract to the existing Project Officer.

7.3 Childcare Project

- Report received and noted.

7.4 Tobermory Lighthouse Path

- Going well. New money box has generated £74 towards shortfall in the first week. SB suggesting having a number counter at the beginning of the path.

7.5 Eagle Partnership

- Draft memorandum of understanding has been produced by Dave Sexton between Craignure Golf Course and the Eagle Partnership. (To operate out of the golf course and use club house as a base.) New Seasonal Ranger has been appointed.

7.6 Intergenerational Project

- Report received and noted.

7.7 Light Industrial Park

- Report received. The board noted the planning condition relating to the road, and that we are requesting this be reconsidered.
- The Purchase Requisition for the award of the contract had been approved previously by email. The board ratified this approval (proposed by CB and seconded by SO) and wished to congratulate Mairi on reaching this significant milestone.

7.8 MESS

- Report received. DC also added that there is now a non-shop volunteer who is taking care of cutting the grass and taking care of the outside of the shop in Bunessan.

7.9 Ulva Ferry Housing

- Looking into different possible sites as the flood risk assessment has shown that the original earmarked site may not be suitable.

7.10 Ulva Ferry Pontoon

- Has had an underwater inspection. The report said that 2 chains need to be adjusted. Quotation awaited.

7.11 Ranger Service

- Report received and noted.

7.12 Fionnphort Path

- Steering Group is going strong. Funding applications have been prepared. SB suggested a sketch plan being available to the public – to be placed on Fionnphort noticeboard.

7.13 Mull and Iona Community Councils

- Rob MacManaway will report back at the next meeting as he is attending the Iona Community Council meeting tonight.

9. Any Other Business

9.1 Cattle Pens

MF to speak to the landowner about a communication received by landowner from Scottish Water about costs due.

9.2 Community Transport

MF restructuring management of community Transport to make best use of funding.

Meeting closed at 22:00

**The next Board Meeting will be held at An Roth on Monday 9th April 2018 at 7.30pm.*

Signed

Name

Date
