

**Mull and Iona Community Trust**  
**Minutes for the 218<sup>th</sup> Board Meeting**  
**An Roth Community Enterprise Centre on Monday 9<sup>th</sup> May 2016**

**Meeting Started at 19:30**

**Present:** Sandy Brunton (SB), Derek Crook (DC), Chris Baker (CB), Carolyn Charington (CC), Caroline Wood (CW), Alexa Kershaw (AK), Steve Willis (SW), Andrew Robertson (AR) and Jodi MacLeod (JML)

**In Attendance:** Moray Finch (MF) via teleconference & Laura Percy (LP)

**1. Welcome, Apologies and AOB**

- Chair, SB welcomed everyone to the meeting and thanked them for attending.
- Apologies were received from: Maureen Dehany (MD), Babs Whyte (BW), Neal Goldsmith (NG) and Rob MacManaway (RMcM)
- Any other business: General Manager's Report. Lighthouse Path.

**2. Approve Minutes of 11<sup>th</sup> April 2016**

**2.1** Correction of minutes 11<sup>th</sup> April 2016: No corrections. Approval of previous minutes: CC proposed, CB seconded.

**2.2** Actions: none.

**3. Declarations of Interest**

- SB is no longer the treasurer of Creich Hall
- AK – Tobermory Lighthouse Path - part owner of the path and it is the official land access to her house.
- AR and CB – Green Energy Mull maintenance contractors.
- DC – no longer on committee for Creich Hall

**4. Finance Update**

4.1 No Finance update following the thorough meeting on Friday 6<sup>th</sup> May that the board had with VML. SB thanked VML for her very well structured and very informative presentation. There were no further finance questions from the Directors. MF commented that VML really appreciated so many directors attending the meeting.

4.3 Membership Number is 304

- New members: none
- Renewals: Lisa MacKenna - 5 year, Tony & Jenny Jeffree – 2 x lifetime, James Harmer – 5 year, Colin & Anne Pritchard – 2 x 5 year, Martin & Marilyn Granger – 2 x 1 year.

**5. Personnel**

5.1 Staff reviews

- Sustainability Manager/Deputy for Moray meeting – MF's appraisal will make the next step clearer. CB as Director and SB as line manager to do MF's appraisal. **MF will circulate appraisal template to directors.** Each director has a couple of staff members to organise appraisals for. It is up to the Director to make sure it happens. SB suggested that another Director should attend MF's appraisal who was at the sustainability meeting – CW offered. **CB to email AR, CW and SB dates in May for meeting. AR and CW to continue organising staff appraisals.**

5.2 HR Review

- NG has made contact with VML who has received some info from NG, but a date needs to be arranged. **AR to contact NG about VML's appraisal so he should prompt him about HR review as well.** CW stressed that this needs to be pushed on and is important for the staff,
- As an alternative source of templates for HR procedures AR could contact the FSB. DC asked about DTAS. MF said SCVO might be able to help.

5.3 Review of staff salaries

- Incorporate salaries and HR review. **CW to continue with that.**

**6. Special Items**

- 6.1 **Issues List** – Reminder that in Feb 2017 we have to renew planning on Gantry. Should we buy it? Yes – owned by Forestry Commission. **MF to delegate to Mairi Greig, explore community empowerment bill.**
- 6.2 **PR for Scottish Living Wage accreditation (All)** – The board discussed publicity for the recent Scottish Living Wage accreditation achieved by MICT. It was decided that the logo should appear on the website, letterheads and that other third sector organisations off Mull should be notified. **MF to sort with LP.**
- 6.3 **Sustainability Manager, use of electric cars** – At the moment we have 2 vehicles left over from MIST project. Investigate possibility of Island producers of food and crafts to make use of van on island deliveries, business to business services. We should advertise availability of van. LEAF – proposal from ROMICTS to lease the vehicle from us to make use of it on the Ross of Mull for accommodation providers and fleet of vehicles for ROMICTS. Far enough away to not be competition with North end vehicle hire outs. SW asked if it would be used a lot in the Ross, SB said yes. AR has concerns about costs – time limit/trial agreement. Terry Hegarty, CC, MF, AR and SW to have a meeting.
- 6.4 **PAT Testing service from MESS (MF)** The Directors are happy for John to do the PAT testing if no one else can do it. Conversation continued about competition. CC remains against it and would like it on record. DC said electricians aren't interested in PAT testing. **Hazel to go back to hoteliers.**
- 6.5 **Bunessan Castaways review. (DC/MD)** Report from Brik Halcrow. DC and SB have declared interest in the premises that the shop is based from. The board commented that the report was well written. The Board decided to continue supporting Bunessan Island Castaways and are delighted with the progress being made and particularly that the shop is run by a new team of volunteers. The shop is turning a corner on profits. **DC suggested that MF sends message to Brik who will forward it on to the Bunessan volunteers.**
- 6.6 **Future Management of Board Responsibilities** – carried forward.
- 6.7 **General Manager's Report** – Highlighted MF's workload. Board commented that it is a lot of work. General Manager's Report should be on every agenda. SB asked about childcare following elections. SB asked about MAFA. SB asked about library's – CC and CW gave update.

SB suggested MILAG attend community council meeting tomorrow. Discussion had about Library. Suggestion about MICT helping with book space.

## **7. Steering Group Reports**

- 7.1 Mull Community Development Plan work in progress
- 7.2 MESS previously discussed
- 7.3 Ulva Ferry LDO 100% funding. Thanks noted to HIE, over and above what was anticipated.
- 7.4 Ulva Ferry Housing 2 alternatives for funding shortfall. Back-up plan is interest free loan and pledges.
- 7.5 Ulva Ferry Pontoon marine licence application having to go through again for fuel. Lease being sorted and then carpark and waterside being sorted soon. Personnel - Mark Millward appointed as Pontoon manager until end of December.
- 7.6 Ranger Service discussion had about funding for staff position.
- 7.7 Sea Eagle partnership both hides are in operation
- 7.8 Long distance path and viewpoint project no update
- 7.9 SMI no update
- 7.10 Mull Musical Minds no update
- 7.11 Light Industrial Park Tobermory no update. Planning permission consent is imminent. Site needs to be fenced 6 months from purchase.
- 7.12 ACCESS Project. Progressing well.
- 7.13 Intergenerational Project, Together Young and Old (NG) not started yet.

## **8. Discussion Items**

8.1 .

## **9. Any Other Business**

9.1. Tobermory Lighthouse Path – News that there is new funding stream which has been discussed with AK. MF asked for board to consider whether MICT could be the lead applicant on the project to take it forwards. MF said council had been quite helpful so far, offered technical help. SW commented on the transparency of the situation. AK left the room whilst a decision was made. The board gave it full support.

## **10. Members Forum**

Meeting closed at 22:00

The next Board Meeting will be held on Iona Monday 13<sup>th</sup> June 2016

**Signed**

**Name**

**Date**