

Mull and Iona Community Trust
Minutes for the 207th Board Meeting
An Roth Community Enterprise Centre, on Monday 11th May 2015

Meeting Started at 19:35

Present: Sandy Brunton (SB), Rob MacManaway (RMcM), Chris Baker (CB), Andrew Robertson (AR), Alexa Kershaw (AK) & Carolyne Charrington (CC), Derek Crook (DC) & Babs Whyte (BW)

In Attendance: Moray Finch (MF), Vanessa MacLean (VML), Laura Percy (LP) and Caroline Wood (CW)

1. Welcome, Apologies and AOB

- Chair, SB welcomed everyone to the meeting, especially CW our latest director.
- Apologies were received from MD and NG.
- AOB – CW was co-opted on to the board of directors, CB proposed and CC seconded. All were in agreement.

2. Approve Minutes of 13th April 2015

- No matters arising from previous minutes.
- Minor corrections were pointed out and corrected from last month's minutes.
- Proposed by AR & Seconded by AK

3. Declarations of Interest

- CC is involved with the Mull and Iona Food Trail, she declared that their group had received funding from MESS.
- SB is currently doing consultancy work for An Roth Trading Ltd.

4. Finance Update

4.1 Finance Report – VML discussed the previously circulated year-end report. Rental on storage containers was slightly down, but a few new customers have been picked up at the normal rate. The community mini bus is doing well because of a subsidy that means we get a £0.40 per mile, we get double because the vehicle is hybrid. AR asked about the pressure from Garmony Hydro, VML said it was part of the balance from the un-claimable part of HIE's grant, MF will look into it. The bottom line shows reserves of £19.5k for the first time which is now sitting in an independent bank account.

4.2 Membership Number is 284

- No new members since last meeting but several lapsed members have re-joined including Nick Turnbull, John Clayton, Andrew Robertson and Cally Fleming.
- The board discussed how they could recruit new members, including publicity at school sports days and membership flyers being further distributed. Moray to start a new email involving the board.

5. Personnel

5.1 Staff Appraisals - BW went through the staff list to find out when the staff last had their appraisals. MF also went through the list of steering group members and CW agreed to go onto the Mull and Iona Sustainable Transport Steering Group. Guidelines for appraisals to be sent out to directors via LP and MF.

5.2 Pension Provision – MF updated the Board that on Wednesday this week, Creative Auto Enrolment are coming to do a staff consultation meeting to inform the staff about pension provision. Our staging date is 1st June 2015 which has been brought forward by 2 years. All eligible staff will be opted in and if they choose to they can opt out.

6. Special Items

6.1 Terms of Reference for steering groups for all projects – MF presented draft steering group “terms of reference” document. The Board discussed the type of guidelines that should be included. The draft will be circulated to the Board for comments and changes, Laura will collate responses into a final version to be agreed at the June Board meeting. **Action MF/LP**

6.2 Mull Musical Minds funding bid for Aviva Community Fund & Santander Community Plus Fund – MF gave the update on behalf of MD. MF encouraged the board to vote and share the link to help MMM to get the grant. VML told the board that a bid has also been submitted to the Santander Community Plus Fund.

6.3 ACCESS Project consortium agreement and resolution to sign the agreement – MF suggested that it is not necessary to appoint a lawyer to review this as it is a standard consortium agreement. CES are the lead partner and MICT is one partner in the consortium, MF suggested that we observe CES response to the consortium agreement. SB commented that it is important that key lessons from the project are able to be shared with other groups in similar situations. The Board resolved to approve signature by Moray of the consortium agreement, CB proposed and AR seconded and all were in favour.

6.4 LPG supply – AR has spoken to several different energy suppliers and oil companies but none of them supply LPG. MF noted that Alan Cameron might be interested. AR to continue investigating. **Action AR**

6.5 Mull Community Development Plan discussion and steering group membership – MF told the group that we have £10k grants from both Awards for All and CARES. MF proposed that the project should be implemented by Sian Scott supported by Connected Scotland who will take the lead for the consultation meetings. MF in discussion with Argyll and Bute Council about their possible contribution, staff support and maybe a staff worker. 9 months from mid-June timescale. The board resolved to accept the grants from CARES and Awards

for All, proposed by DC seconded by RMcM. MF will be asking for steering group representatives from Mull Community Council. The work will complement the community plans already in place for Ulva Ferry and for the Ross of Mull and Iona. MF will prepare a revised budget to reflect the funding available. MF requested volunteers for the steering group – SB, CC and AK. SB noted that this will be a strategically important document once completed.

- 6.6 Tobermory allotments feedback from TAGS meeting. AK gave an update to the group about the meeting with TAGS and Tobermory Endeavour. Planning consent is due to expire in October 2015. Pat Logan reiterated previous request for MICT's involvement and support to take the project forwards. Tobermory Endeavour wished to step back from the lead but offered to provide whatever supporting information required. TAGS provided a list of their members who have agreed to be on a Steering Group. TAGS also confirmed that some of their funds could be made available to pay for staff time to develop funding options for the project. The board agreed to support the project.
- 6.7 Tobermory Post Office discussion and decision to develop a proposal – MF and Hazel Cowe have viewed the property and it is a really exciting opportunity. Would be a fantastic retail space for Island Castaways. Work for any business plans and funding applications would need to be externally sourced. The board strongly agreed that it this should be further investigated, and SB and RMcM offered their help. BW suggested an email update.
- 6.8 Mull and Iona Sustainable Transport recruitment update – 5 applications, deadline was today. Recruitment panel will be Thursday 2:00pm. Laura to book a room. **Action SB/CC/CW/AR**
- 6.9 Mull and Iona Community Enterprise discussion and decision to take on Trustees duties – makes no financial sense for MICT to take over MICE. Duncan Swinbanks suggested that 2 nominally named directors become the directors of MICE, all they would have to do is the final report and accounts. BW and AR agreed to join Sandy on the MICE Board. The board resolved MICT support MICE for the rest of the 25 year liability period by making sure that 3 current MICT directors become MICE directors. DC proposed RMcM seconded. MF to arrange a meeting with retiring MICE Directors and new Directors and Vanessa. **Action MF**
- 6.10 Tobermory Youth Hostel - CB told the group that the loss of the youth hostel would be a loss to Tobermory. CB suggested we look further at it. Short paper to be prepared and meeting arranged with SYHA, all were in agreement. **Action CB/SB**
- 6.11 Pilgrims Way – funding for Fionnphort to Creich Hall section - MF told the board that Sian has secured funding, and asked for resolve that we accept the offer from Sustrans, proposed by AK and seconded by AR.
- 6.12 An Roth Trading Limited – progress update – NOT DISCUSSED
- 6.13 ABSEN – discussion about winding up ABSEN – NOT DISCUSSED

7. Steering Group Reports – NOT DISCUSSED

- 7.1 Mull Community Development Plan
- 7.2 MESS
- 7.3 Ulva Ferry LDO
- 7.4 Ulva Ferry Housing Partnership
- 7.5 Ulva Ferry pontoon
- 7.6 Ranger service
- 7.7 Sea Eagle partnership
- 7.8 Long distance path and viewpoint project
- 7.9 Community broadband
- 7.10 SMI
- 7.11 Mull Musical Minds
- 7.12 Light Industrial Park Tobermory
- 7.13 ACCESS Project

8. Discussion Items – NOT DISCUSSED

- 8.1 Review issues list

9. Any Other Business - NONE

10. Members Forum

No members present

Meeting closed at 22:02.

The next Board Meeting will be held at An Roth on Monday 11th June 2015

Signed

Name

Date